



www.carolinatd.com

P.O. Box 470213 Phone 704-366-9970
Charlotte, NC 28247 Fax 704-209-4344

Questions about this form?
? Email us at help@carolinatd.com or
call 704-366-9970.

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

**IMPORTANT SHOW
INFORMATION**

**DEADLINE DATE:
February 20, 2009**

Dear CAAMP Exhibitor,

Carolina Tradeshow Decorators is so proud to have been chosen for the CAAMP Show. If you find while going through our forms that you need something you do not see, please feel free to call us. Chances are we can provide the item and/or service. We look forward to serving you!

*****IMPORTANT SHOW INFORMATION*****

ELECTRICAL IS PROVIDED AS A PART OF YOUR BOOTH PACKAGE. BUT IT WILL BE THE EXHIBITORS' RESPONSIBILITY TO BRING YOUR OWN POWER STRIPS AND EXTENSION CORDS. CTD WILL BRING A FEW ADDITIONAL CORDS FOR SALE, BUT ULTIMATELY IS NOT RESPONSIBLE FOR ELECTRICAL

Booth Drape Colors:	Purple & White
Booth Package Includes:	8' high backdrape 3' high siderail 2'x8'x30" Table skirted on three sides (Teal) 2'x6'x30" Table skirted on three sides (Teal) One wastebasket One folding chair Exhibitor ID sign

Exhibitor Install:	Monday -	March 2, 2009	1:00 p.m. - 6:00 p.m.
Exhibit Hours:	Tuesday-	March 3, 2009	10:00 a.m. - 3:30 p.m.
Exhibitor Dismantle:	Tuesday-	March 3, 2009	3:30 p.m. - 6:00 p.m.
Carrier Check-in Deadline:	Wednesday -	March 3, 2009	4:30 p.m.
Furniture Order Deadline:	Friday -	February 20, 2009	
Advance Shipping Deadline:	Friday -	February 27, 2009	



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**FURNITURE &
ACCESSORIES**

**DEADLINE DATE:
February 20, 2009**

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

CHAIRS

	Qty.	Discount Price	Standard Price	Extended Price
Padded arm Chair.....		\$ 35.00	\$ 43.25	
Padded side Chair.....		\$ 30.00	\$ 37.00	
Bar Stool.....		\$ 29.25	\$ 36.50	
Plastic molded Chair.....		\$ 26.50	\$ 33.00	
Black folding Chair.....		\$ 22.00	\$ 29.00	
Directors chair 30".....		\$ 33.00	\$ 49.50	
Directors chair 40".....		\$ 49.50	\$ 64.35	
Secretarial chair.....		\$ 42.25	\$ 53.00	
Park bench.....		\$ 49.50	\$ 64.35	

ACCESSORIES

	Qty.	Discount Price	Standard Price	Extended Price
Literature Rack.....		\$ 85.00	\$ 127.50	
Easel.....		\$ 14.75	\$ 18.25	
Sign Holder 22"x28".....		\$ 33.00	\$ 49.50	
Bag Stand.....		\$ 49.00	\$ 61.00	
Wastebasket.....		\$ 9.00	\$ 11.00	
Grid 2'x8'.....		\$ 25.00	\$ 32.50	
Pegboard 4'x8' - vertical.....		\$ 82.50	\$ 109.00	
Pegboard 4'x8' - horizontal.....		\$ 82.50	\$ 109.00	
Velcroboard 4'x8' - vertical.....		\$ 82.50	\$ 109.00	
Velcroboard 4'x8' - horizontal.....		\$ 82.50	\$ 109.00	
Garment rack.....		\$ 36.25	\$ 45.00	
Coat Tree.....		\$ 22.00	\$ 27.50	

- Equipment is provided on a rental basis and remains property of CTD.
- No Credit will be issued after close of show.
- Items ordered and delivered, but subsequently cancelled, will still be charged at 50% of the price.

Sub-Total:	
6.75% Sales Tax:	
Total:	



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**TABLES &
DRAPERY**

**DEADLINE DATE:
February 20, 2009**

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

30" Draped Tables

Qty.	Discount Price	Standard Price	Extended Price
2'x4'.....	\$ 51.00	\$ 63.00	
2'x6'.....	\$ 64.25	\$ 79.75	
2'x8'.....	\$ 77.75	\$ 97.25	

40" Draped Counters

Qty.	Discount Price	Standard Price	Extended Price
2'x4'.....	\$ 64.50	\$ 79.75	
2'x6'.....	\$ 77.75	\$ 97.25	
2'x8'.....	\$ 91.75	\$ 114.25	

Black Blue Burgundy Berry White Gray Green Orange Red Purple Teal White Peach Mauve Gold

30" Undraped Tables

Qty.	Discount Price	Standard Price	Extended Price
2'x4'.....	\$ 18.75	\$ 22.00	
2'x6'.....	\$ 25.00	\$ 31.25	
2'x8'.....	\$ 28.00	\$ 34.50	
36" Round table...	\$ 58.50	\$ 73.00	

40" Undraped Counters

Qty.	Discount Price	Standard Price	Extended Price
2'x4'.....	\$ 25.00	\$ 31.25	
2'x6'.....	\$ 32.25	\$ 40.00	
2'x8'.....	\$ 35.00	\$ 43.25	
36" Round Table.	\$ 63.50	\$ 82.55	

Draping & Risers

	Qty.	Discount Price	Standard Price	Extended Price
4' draped riser.....		\$ 12.00	\$ 15.00	
6' draped riser.....		\$ 17.50	\$ 21.75	
8' draped riser.....		\$ 23.25	\$ 29.50	
Fourth side draping 30"		\$ 26.25	\$ 32.75	
Fourth side draping 40"		\$ 35.00	\$ 42.75	
3' drape per foot.....		\$ 5.50	\$ 6.75	
8' drape per foot.....		\$ 8.00	\$ 10.00	

Any special requests or notes please indicate below:

Please choose color below for draping

Black Blue Burgundy Berry White Gray Green Orange Red Purple Teal White Peach Mauve Gold

- Equipment is provided on a rental basis and remains property of CTD.
- No Credit will be issued after close of show.
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Sub-Total:	
6.75% Sales Tax:	
Total:	



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CARPET

CAAMP
Lowe's Motor Speedway
Concord, NC
March 3, 2009

DEADLINE DATE:
February 20, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

PLUSH CARPET

Enhance your exhibit with our 30oz or 50oz plush carpet. Rental includes visqueen to protect carpet

Booth Dimensions	Total Area	Discount Price	Standard Price	Extended Price
<input style="width: 40px; height: 40px;" type="text"/> X <input style="width: 40px; height: 40px;" type="text"/>	= <input style="width: 40px; height: 40px;" type="text"/> sq. ft. x	(30oz) 4.14 per sq. ft. (50oz) 5.79 per sq. ft.	(30oz) 6.21 per sq. ft. (50oz) 8.69 per sq. ft.	= <input style="width: 100px; height: 40px;" type="text"/>

Black Blue Burgundy Berry White Charcoal Green Orange Red Purple Teal White Peach Navy Gold

STANDARD CARPET SELECTIONS - Custom Sizes

Booth Dimensions	Total Area	Discount Price	Standard Price	Extended Price
<input style="width: 40px; height: 40px;" type="text"/> X <input style="width: 40px; height: 40px;" type="text"/>	= <input style="width: 40px; height: 40px;" type="text"/> sq. ft. x	2.25 per sq. ft.	2.93 per sq. ft.	= <input style="width: 100px; height: 40px;" type="text"/>

	Qty.	Discount Price	Standard Price	Extended Price		Qty.	Discount Price	Standard Price	Extended Price
10'X10'.....		\$ 75.00	\$ 97.50		10'X40'.....		\$ 300.00	\$ 390.00	
10'X20'.....		\$ 150.00	\$ 195.00		10'X50'.....		\$ 375.00	\$ 487.50	
10'X30'.....		\$ 225.00	\$ 292.50		10'X60'.....		\$ 450.00	\$ 585.00	

Black Blue Burgundy Berry White Gray Green Orange Red Purple Teal White Navy Tuxedo Gold

MISCELLANEOUS

	Qty.	Discount Price	Standard Price	Extended Price
Padding - per sq. ft....		\$.56	\$.73	
Visqueen - per sq. ft...		\$.35	\$.46	

Sub-Total:	
6.75% Sales Tax:	
Total:	

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CLEANING

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

**DEADLINE DATE:
February 20, 2009**

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

CLEANING

All rates are based on the total square footage of your exhibit space. (100 sq. ft. minimum)

Booth Dimensions	Total Area	Discount Price	# of days	Extended Price
<input style="width: 40px; height: 30px;" type="text"/> X <input style="width: 40px; height: 30px;" type="text"/>	= <input style="width: 40px; height: 30px;" type="text"/> sq. ft.	X (daily) .22 per sq. ft. (once) .24 per sq. ft.	X <input style="width: 40px; height: 30px;" type="text"/>	= <input style="width: 100px; height: 30px;" type="text"/>

SHAMPOO / MOP

Booth Dimensions	Total Area	Discount Price	# of days	Extended Price
<input style="width: 40px; height: 30px;" type="text"/> X <input style="width: 40px; height: 30px;" type="text"/>	= <input style="width: 40px; height: 30px;" type="text"/> sq. ft.	X (shampoo) .35 per sq. ft. (mop) .24 per sq. ft.	X <input style="width: 40px; height: 30px;" type="text"/>	= <input style="width: 100px; height: 30px;" type="text"/>

PORTER SERVICE

- Daily
- Once - Specify Day: _____ Date: _____
- Once - Specify Day(s): _____ Date(s): _____

Discount Price	# of days	Extended Price
\$191.75 Per day	X <input style="width: 40px; height: 30px;" type="text"/>	= <input style="width: 100px; height: 30px;" type="text"/>

- No Credit will be issued after close of show.
- Items ordered and delivered, but subsequently cancelled, will still be charged at 50% of the price.

Sub-Total:	
Total:	



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**FREIGHT HANDLING
INFORMATION SHEET**

**DEADLINE DATE:
February 20, 2009**

CAAMP
Lowe's Motor Speedway
Concord, NC
March 3, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

ADVANCE SHIPPING - Deadline is FEBRUARY 27, 2009	
<p>Category A Crated: \$40.00/cwt (Via common carrier and can be unloaded at the warehouse dock with no additional handling requirements.)</p> <p>Off Target: \$15.00/cwt (Additional fee charged to shipments that arrive after January 2, 2009)</p>	<p>NOT AVAILABLE</p> <p>EVERYTHING MUST BE SHIPPED TO THE ADVANCE WAREHOUSE OR BROUGHT IN BY EXHIBITOR.</p>

Advance Warehouse Address	Show Site Address
ROADWAY EXPRESS C/O CAROLINA TRADESHOW DECORATORS 1200 AMBLE DR. CHARLOTTE, NC 28206	NOT AVAILABLE



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**ESTIMATED FREIGHT
CHARGES**

**DEADLINE DATE:
February 20, 2009**

CAAMP
Lowe's Motor Speedway
Concord, NC
March 3, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

Please see the following Freight Handling Information page for rates and definitions.

Advance Shipments to Warehouse - 200 lb. minimum charge per shipment.

Category A: Crated

Shipment Weight _____ cwt x \$35.75 per 100 lbs. = \$ _____

Off Target:

Shipment Weight _____ cwt x \$13.00 per 100 lbs. = \$ _____

Shipments to Show Site - 200 lb. minimum charge per shipment.

NOT AVAILABLE

- No Credit will be issued after close of show.
- Buy utilizing this form exhibitors acknowledge that they have read and agree to comply with the Limits of Liability statements contained herein.

Estimated Advance:	
Estimated Site:	
Estimated Surcharges:	
Total Estimated Freight Handling:	

ADVANCE WAREHOUSE

**MUST BE DELIVERED ON OR BEFORE
FEBRUARY 27, 2009**

**TO: ROADWAY
C/O CAROLINA TRADESHOW DECORATORS
1200 AMBLE DR.
CHARLOTTE, NC 28206**

BOOTH: _____

COMPANY NAME _____

**CAAMP
MARACH 3, 2009**



ADVANCE WAREHOUSE

**MUST BE DELIVERED ON OR BEFORE
FEBRUARY 27, 2009**

**TO: ROADWAY
C/O CAROLINA TRADESHOW DECORATORS
1200 AMBLE DR.
CHARLOTTE, NC 28206**

BOOTH: _____

COMPANY NAME _____

**CAAMP
MARACH 3, 2009**



ADVANCE WAREHOUSE

**MUST BE DELIVERED ON OR BEFORE
FEBRUARY 27, 2009**

**TO: ROADWAY
C/O CAROLINA TRADESHOW DECORATORS
1200 AMBLE DR.
CHARLOTTE, NC 28206**

BOOTH: _____

COMPANY NAME _____

**CAAMP
MARACH 3, 2009**



ADVANCE WAREHOUSE

**MUST BE DELIVERED ON OR BEFORE
FEBRUARY 27, 2009**

**TO: ROADWAY
C/O CAROLINA TRADESHOW DECORATORS
1200 AMBLE DR.
CHARLOTTE, NC 28206**

BOOTH: _____

COMPANY NAME _____

**CAAMP
MARACH 3, 2009**





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LIMITS OF LIABILITY

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

DEADLINE DATE:
February 20, 2009

Carolina Tradeshow Decorators (herein referred to as CTD) and its subcontractors shall not be liable for ordinary wear and tear in the handling of equipment, damage, loss, glass breakage, concealed damage or delay to uncrated freight, wrapped freight, freight improperly packed, even if CTD has been advised of the potential for such damages. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by CTD and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there may be a lapse of time between the completion of packing and the actual pick up of freight from the booth for loading onto a carrier. It is expressly stated herein, that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that CTD shall not be liable for any loss of, disappearance of, or damage to Exhibitor's freight after the same has been delivered to Exhibitor's booth, nor shall CTD be liable for any loss or damage to Exhibitor's freight before it is picked up from the Exhibitor's booth for loading after the show. Consequently, all material handling forms covering outgoing shipment(s) submitted to CTD by Exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist. CTD shall not be liable for any loss, delay or damage due to events beyond their reasonable control which cannot be avoided by the exercises of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, acts of terrorism, fire, theft, windstorm, water, vandalism, acts of God, mysterious failure of power or utilities, and other events of force majeure. It is understood that CTD is not an insurer. Insurance, if any, shall be obtained by the Exhibitor, at its sole cost and expense. Amounts payable by CTD hereunder are based upon the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that CTD does not provide for full liability should loss or damage occur. In the event that CTD should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. As set forth herein, such liability shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages, and which shall be the sole and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through the performance or nonperformance of obligations imposed by the offering of services to Exhibitors or from negligence, active or otherwise, by CTD.

CTD SHALL NOT BE LIABLE TO ANY EXTENT WHATSOEVER FOR INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, DELAY; ANY ACTUAL, POTENTIAL OR ASSUMED LOSS OF PROFITS OR REVENUE; LOSS OF USE OF EQUIPMENT OR PRODUCTS, OR ANY COLLATERAL COSTS THAT MAY RESULT FROM ANY LOSS, INJURY OR DAMAGE TO EXHIBITOR'S MATERIALS OR EXHIBITOR PERSONNEL WHICH MAY MAKE IT IMPOSSIBLE OR IMPRACTICAL TO EXHIBIT THE EXHIBITOR'S MATERIALS, EVEN IF CTD HAS BEEN ADVISED OF THE POTENTIAL FOR SUCH DAMAGES.

Claims for loss or damage must be submitted to CTD by the close of the show. No suit or action shall be brought against CTD more than one year after the cause of action accrues. The Exhibitor agrees, in connection with the receipt, handling, temporary storage, accessible storage and reloading of its freight, that CTD will provide these services as Exhibitor's agent and not as bailee or shipper, and CTD shall have no responsibility or obligation thereunder. If CTD shall sign a delivery receipt, bill of lading or other document, the parties agree that CTD will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof. CTD shall not be liable for shipments received without receipts or freight bills or specified unit counts on receipts or freight bills, or a bulk shipment such as UPS, air freight, or van lines. Such shipment counts will be subject to verification and delivered to booth without guarantee of piece count or condition. Empty container labels will be available at the Exhibitor Service Center. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and CTD assumes no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers. In order to expedite removal of freight from the show site, CTD shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, freight will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. CTD assumes no liability as a result of such rerouting or handling. The Exhibitor agrees, in the event of a dispute with CTD relative to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to CTD for freight handling services or any other services provided by CTD as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay CTD prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against CTD shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits. The placing of an order for the services of tradesmen and the use of equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to the acceptance and approval of CTD in its sole discretion. Upon CTD's acceptance and approval, the Exhibitor and its agents shall be bound by the terms and conditions set forth above. Likewise, once CTD has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to CTD on behalf of Exhibitor shall be bound by the terms and conditions set forth above.



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PAYMENT FORM

CAAMP
Lowe's Motor Speedway
Concord, NC
March 3, 2009

DEADLINE DATE:
February 20, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

Payment Terms & Conditions:

Carolina Tradeshow Decorators required payment in full with your order. If you wish to charge your orders to your credit card, please complete the information below and submit with your initial order. Subsequent orders will automatically be charged to the same account number. If you claim tax exempt status you must send us a copy of your tax exempt certificate issued by the federal government or state in which the event is taking place.

Third Party Authorization:

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to CTD prior to the close of the show. (Signature required below.)

Third Party:	Email:
Billing Address:	Phone:
City / State / Zip:	Fax:
Contact Name:	Signature:

Please indicate which items/services are to be invoiced to the third party:

- All CTD Services
 Booth Labor
 Furniture/Carpet
 Booth Cleaning
 Freight Handling
 Rigging & Forklift

Please fill out credit card info below:

We accept Cash, Check, American Express, MasterCard and Visa.

Account # _____ Exp Date _____ Security Code _____

Cardholder Name _____ Cardholder Signature _____

Cardholder Billing Address _____

City / State / Zip _____

Telephone# _____ Fax # _____



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**OUTBOUND BILL OF
LADING & LABELS**

**DEADLINE DATE:
February 20, 2009**

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

Every outbound shipment will require a CTD bill of lading. We offer pre-printed bills of lading and shipping labels for your convenience. If you are arranging for CTD to tear down your exhibit, you are required to fill out this form. If you are shipping via any carrier other than the designated show carrier, you must in addition to our bill of lading have the proper paperwork for your carrier. Once your shipment is packed and ready to ship, please return this bill of lading to our service desk with the confirmed piece counts and estimated weights.

SHIP TO:

of labels needed _____ Carrier Requested _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Attention _____ Telephone _____

SHIPPING CHARGES BILLED TO:

Company Name _____

Address _____

City _____ State _____ Zip _____

Attention _____ Telephone _____

In case your designated carrier does not check-in by 4:30 p.m. on March 3, 2009 you must designate an alternative option below.

Re-route show carrier _____ Return to warehouse at exhibitors expense _____



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BOOTH LABOR

CAAMP
Lowes Motor Speedway
Concord, NC
March 3, 2009

DEADLINE DATE:
February 20, 2009

Company Name:	Email:	Booth Number(s)
Billing Address:	Phone:	
City / State / Zip:	Fax:	
Contact Name:	Signature:	

RATES:

- Straight Time: \$48.75 per man hour 8:00 a.m. - 4:00 p.m.
- Overtime: \$73.25 per man hour 8:00 a.m. - 4:00 p.m.
- Orders place on show site will be charged an additional 20% per man hour
- Man hours are charged a 1 hour minimum for the first hour then half hour increments.

INSTALLATION

Number of men	Estimated hours	Rate per man	Total Estimated Cost	Date	Time
X	X	=			

DISMANTLE

Number of men	Estimated hours	Rate per man	Total Estimated Cost	Date	Time
X	X	=			

EXHIBITOR SUPERVISION
Exhibitor must come to the CTD service desk to sign in and out labor. If you do not cancel your labor within 72 hours of installation or dismantle you will be charged a one hour minimum per man.

CTD SUPERVISION
All labor will be charged an additional 30% on total labor bill for supervision. Exhibitor must forward all appropriate paperwork prior to installation and/or dismantle.

- No Credit will be issued after close of show.
- Buy utilizing this form exhibitors acknowledge that they have read and agree to comply with the Limits of Liability statements contained herein.

Estimated Labor:	
CTD Supervision Fee:	
Total Estimated Labor:	